

April 3, 2006

Dear Unit Leader,

Online advancement entry is here! The Circle Ten Council is excited to announce that units can now use Internet Advancement to record their youth member advancements from any online location—at home or at the office. You will find this new method to be easy, convenient, and accurate because you enter the information.

Here's how it works:

The Circle Ten Council has an Internet Advancement page on our Web site (www.circle10.org) with instructions and a link to this new online opportunity or go directly to: <https://scoutnet.scouting.org/iadv/UI/home/default.aspx>. **Enter your unit number and your ID code. The unit ID code for (unit) (#) is:**

Internet Advancement makes it easy for unit leadership to record awards, ranks, and merit badges to youth via an online process. This system is separate from Internet Rechartering, but uses a similar concept and a different code. At any time during the year, the individual responsible for maintaining your unit advancement records will be able to record advancements to youth member records. And, they'll also be able to print a unit roster at any time. The roster is the most current information from ScoutNET, and it will include the person ID for each adult and youth member.

These are other reports available from Internet Advancement.

- **Unit Advancement Summary** shows ranks, merit badges, and awards saved in each person record for current members of the unit.
- **Advancement Report** lists each youth member that has new ranks, merit badges, and awards, if any. This is the official unit Advancement Report to be signed and submitted to the office.
- **Unit Awards Summary** lists the number of new ranks, merit badges, and awards by name as a shopping list.
- **Advancement Update Summary** lists any ranks, merit badges, and awards that were already in the member record and were updated online.

As Unit Leader, you will assign an adult to record advancements. Ranks must be recorded based on program identification and in the correct rank and date sequence. **Only the Eagle Scout rank cannot be awarded by this process.** Awards to be entered will not include nominated awards, such as those for meritorious action, and awards that are controlled by other organizations, even if approved for uniform wear.

The first time your unit advancement chairman goes online to load the unit roster, he or she may find that some advancement information may not be up to date. Using your unit's data, make any corrections necessary to update the information. Scouts not listed on the roster, are not registered. Registration forms must be completed and submitted to the council in order to enter advancement.

There's a link to the Internet Advancement help on the Circle Ten Council Web site. There's also a Frequently Asked Questions link on the Internet Advancement site and these should be reviewed. If you have any questions or comments, contact the Circle Ten Council Program Department and we'll be glad to help you out. There will be additional information and demonstrations at the On-Line Advancement Booth at the Scout Show on May 13th at Market Hall.

Sincerely,



Bart Green, Program Director